

City Council of Jacksonville, Arkansas

A G E N D A

Regular City Council Meeting

November 17, 2016 7:00 p.m.

		PAGE
1. OPENING PRAYER:		
2. ROLL CALL:		
3. PRESENTATION OF MINUTES:	Regular City Council Meeting November 3, 2016	1-13
4. APPROVALS AND/OR CORRECTION OF MINUTES:	Regular City Council Meeting October 20, 2016	
5. CONSENT AGENDA:		
Police Department:	Regular Monthly Report/October Police Chief Kenny Boyd	14-16
Fire Department:	Regular Monthly Report/October Fire Chief Alan Laughy	17
Animal Control:	Regular Monthly Report/October Public Works Director Jim Oakley	18-19
6. WATER DEPARTMENT:		
7. WASTEWATER DEPARTMENT:		
8. FIRE DEPARTMENT:		
9. POLICE DEPARTMENT:		
10. STREET DEPARTMENT:		
11. SANITATION DEPARTMENT:		
12. PARKS & REC. DEPT:		
13. PLANNING COMMISSION:		
14. GENERAL:	PUBLIC HEARING ORDINANCE 1562 (#22-2016) Rename Commerce Drive to Sig Sauer Drive (Mayor Fletcher)	20
15. APPOINTMENTS:		
16. ANNOUNCEMENTS:	City Offices will be closed November 24 th & 25 th in observance of the Thanksgiving Holiday Thursday's (November 24 th) sanitation route will run one day early Holiday Lighting Ceremony at City Hall December 1 st at 6:30 p.m. Downtown Jacksonville Christmas Parade December 6 th at 6:30 p.m.	

City Council A G E N D A continued
Regular City Council Meeting
November 17, 2016

ANNOUNCEMENTS cont.

39th Annual Holiday Craft & Gift Sale
Jacksonville Community Center
Friday, November 18th, 2 p.m. - 8 p.m.
Saturday, November 19th, 9 a.m. – 4 p.m.

Special City Council meeting scheduled for
Tuesday, November 22nd 7 p.m.
City Council Chambers

ADJOURNMENT

**CITY OF JACKSONVILLE
REGULAR CITY COUNCIL MEETING
NOVEMBER 3, 2016
7:00 P.M. - 7:33 P.M.**

REGULAR CITY COUNCIL MEETING - CITY HALL - #1 MUNICIPAL DRIVE

The City Council of the City of Jacksonville, Arkansas met in regular session on November 3, 2016 at the regular meeting place of the City Council. Alderman Bolden delivered the invocation and Mayor Fletcher led a standing audience in the "Pledge of Allegiance" to the flag.

ROLL CALL: Aldermen: Elliott, Sansing, Ray, Mashburn, Traylor, Twitty, Smith, and Howard answered ROLL CALL. Mayor Fletcher also answered ROLL CALL declaring a quorum. PRESENT EIGHT (8), ABSENT (2). Aldermen Bolden and McCleary were absent.

Others present for the meeting were: City Attorney Robert Bamburg, Director of Administration Jim Durham, City Engineer Jay Whisker, Fire Chief Alan Laughy, Police Chief Kenny Boyd, IT Director Scott Rothlisberger, Park and Recreation Director Kevin House, 911 Director Tabby Hughes, CDBG Director Theresa Watson, Code Enforcement Officer Charlie Jenkins, Alderman Elect Les Collins, Johnny Simpson, Gerald Clark, interested citizens, and members of the press.

PRESENTATION OF MINUTES:

Mayor Fletcher presented the minutes of the regular City Council meeting of October 20, 2016 for approval and/or correction at the next regularly scheduled City Council meeting.

APPROVAL AND/OR CORRECTION OF MINUTES:

Alderman Howard moved, seconded by Alderman Twitty that the minutes of the regular City Council meeting of 6 October 2016 be APPROVED. MOTION CARRIED.

CONSENT AGENDA: REGULAR MONTHLY REPORT/ENGINEERING DEPARTMENT

Alderman Ray moved, seconded by Alderman Mashburn to approve the regular monthly report for October 2016.

PERMITS/LICENSE ISSUED

Building Permits 10
Business Licenses 7

INSPECTIONS PERFORMED

Building Inspections 30
Electrical 32
Plumbing 37
HVACR 19

ROLL CALL: Aldermen: Elliott, Sansing, Ray, Mashburn, Traylor, Twitty, Smith, and Howard voted AYE. MOTION CARRIED.

WASTEWATER DEPARTMENTS:

WATER DEPARTMENT:

FIRE DEPARTMENT:

CITY OF JACKSONVILLE
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POLICE DEPARTMENT: PUBLIC HEARING ORDINANCE 1560 (#20-2016)
AN ORDINANCE CONDEMNING STRUCTURES AND REAL PROPERTIES AT THE LOCATION NOTED BELOW IN JACKSONVILLE, ARKANSAS FOR STRUCTURAL DEFECTS, DEFICIENCIES, AND PUBLIC HAZARD CONDITIONS; DECLARING AN EMERGENCY; AND, FOR OTHER PURPOSES.

Mayor Fletcher opened the public hearing at approximately 7:03 p.m.

Code Enforcement Officer Charlie Jenkins offered the addresses of 195 Roosevelt Road and 417 South Oak Street for consideration to condemn. He related that Code Enforcement has been working on 195 Roosevelt Road since April 17, 2014. He offered a PowerPoint presentation outlining the numerous deficiencies and structural hazardous conditions. He explained that in 2014, Code Enforcement Officer Nolan and Building Inspector Manny Browder conducted an inside inspection of the house. He related that it was found that the roof was being held up by a pole in the kitchen, he then offered photographs demonstrating that the roof and sides of the home were completely dilapidated and about to fall in.

He then presented 417 South Oak, explaining that this is a house that burned in January of 2014. He stated that the home was red tagged in January of 2014. He reviewed the extensive fire damage on the inside and outside of the house. He stated that the house is unsafe to be entered.

He then answered Alderman Sansing, that the estate regarding 417 South Oak has been settled and the estate paid \$64,000 to retire the mortgage, however Ocwen Bank holding the mortgage said that the lady who perished in the fire still owed late fees and interest on the loan. He stated that the bank did not settle for the \$64,000 and still hold title to the house.

City Attorney Bamburg clarified that technically it is still in the estate's name with the Bank being the protected mortgagor on the property.

With no one from the audiences wishing to address either of the properties, Mayor Fletcher closed the public hearing at approximately 7:06 p.m.

Alderman Elliott moved, seconded by Alderman Sansing that Ordinance 1560 be placed on **FIRST READING**. **ROLL CALL:** Alderman Elliott, Sansing, Ray, Mashburn, Traylor, Twitty, Smith, and Howard voted AYE. NAY (0). **MOTION CARRIED**. Whereupon City Attorney Bamburg read the heading of Ordinance 1560.

Alderman Ray moved, seconded by Alderman Mashburn to **APPROVE** Ordinance 1560 on **FIRST READING** and suspend the rules and place Ordinance 1560 on **SECOND READING**. **ROLL CALL:** Alderman Elliott, Sansing, Ray, Mashburn, Traylor, Twitty, Smith, and Howard voted AYE. NAY (0). **MOTION CARRIED**. Whereupon City Attorney Bamburg read the heading of Ordinance 1560.

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Alderman Ray moved, seconded by Alderman Sansing to further suspend the rules and place Ordinance 1560 on **THIRD and FINAL READING.**

In response to a question from Alderman Traylor, Code Enforcement Officer Jenkins offered that the owner of 195 Roosevelt, Mrs. Menifee, came to his office and they spoke extensively regarding the house when she received notice. He stated that he informed Mrs. Menifee of the public hearing, adding that he told Mrs. Menifee that she has the opportunity to come before the City Council and address them.

He then answered that the regarding 417 South Oak, he contacted the heir of Mrs. Padgett in Sherwood, a Ms. Scribner. He explained that he spoke with Ms. Scribner extensively about the house, saying that basically she gave up the house when Ocwen Bank demanded more money. He then assured Alderman Traylor that Ocwen Bank had been notified and is aware of the proceedings.

ROLL CALL: Alderman Elliott, Sansing, Ray, Mashburn, Traylor, Twitty, Smith, and Howard voted AYE. NAY (0). **MOTION CARRIED.** Whereupon City Attorney Bamburg read the heading of Ordinance 1560.

Alderman Ray moved, seconded by Alderman Sansing that Ordinance 1560 be **APPROVED and ADOPTED.** **ROLL CALL:** Alderman Elliott, Sansing, Ray, Mashburn, Traylor, Twitty, Smith, and Howard voted AYE. NAY (0). **MOTION CARRIED.**

Alderman Ray moved, seconded by Alderman Mashburn that the **EMERGENCY CLAUSE** be approved and adopted. **ROLL CALL:** Alderman Elliott, Sansing, Ray, Mashburn, Traylor, Twitty, Smith, and Howard voted AYE. NAY (0). **MOTION CARRIED.**

ORDINANCE 1560 (#20-2016) APPROVED AND ADOPTED THIS 3RD DAY OF NOVEMBER, 2016.

STREET DEPARTMENT:

SANITATION DEPARTMENT:

PARKS & RECREATION:

PLANNING COMMISSION: FINAL PLAT Jamestown Subdivision PH II

City Engineer Whisker stated that this phase of the Subdivision is an extension of the street, consisting of 16 lots, adding that the developer has been doing each phase with approximately 15 to 20 lots each time. He stated that this culdesac will contain slightly larger homes. He then noted that the Subdivision phase passed the Planning Commission, adding that the streets and drainage are in, as well as water and sewer. He recommended passage of the final plat.

Alderman Elliott moved, seconded by Alderman Ray to approve the final plat of Jamestown Subdivision PH II as presented. **MOTION CARRIED.**

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GENERAL: PRESENTATION OF THE 2015 CAFR

Gerald Clark of McAlister and Associates addressed the City Council saying that it is his privilege to present the Comprehensive Annual Financial Report ("CAFR") for the City of Jacksonville regarding the year ended December 31, 2015.

He stated that calendar year 2015 marks the 19th consecutive year that the City has prepared a Comprehensive Annual Financial Report. The 2015 annual report was prepared by the City's Finance Department and contains financial statements audited by the City's auditing firm, McAlister & Associates, P.A., CPAs, along with pertinent financial, economic, demographic, and statistical information related to the City over a ten-year period.

The purpose is to provide the City's elected officials, citizens, financial institutions and other interested parties with detailed information concerning the financial condition and performance of the City of Jacksonville.

Each year since 1997 and including the 2014 report, the City's CAFR has received the Certificate of Excellence in Financial Reporting awarded by the Government Finance Officers Association of the United States and Canada (GFOA). The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports.

The 2015 Comprehensive Annual Financial Report has also been submitted to GFOA for award consideration.

Independent Audit

The City is responsible for the preparation and fair presentation of the financial statements in accordance with generally accepted accounting principles. The City is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility as auditors is to conduct the audit in accordance with generally accepted auditing standards and government auditing standards; to express an opinion on the City's financial statements; and to gather sufficient evidence to provide a basis for the audit opinion.

Based upon our audit, we have rendered a "clean", or unmodified opinion on the City's financial statements for the year ended December 31, 2015. An unmodified opinion means that the financial statements have been prepared using accounting principles generally accepted in the United States of America (GAAP), do not contain material misstatements, and are fairly presented. Our Independent Auditor's Report is presented on page 11 of the CAFR.

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Management Letter

We have issued a formal management letter, included with the annual report, which is a customary by-product of the audit process and is intended to provide the City's management with suggestions and guidance in the ongoing effort to improve internal controls. The management letter addresses the resolution of matters that were reported in the prior year audit, and contains three comments related to the 2015 audit. (provided as an insert of the CAFR report)

New Accounting Statements Adopted in 2015

Governmental Accounting Standards Board (GASB) sets standards that are national and apply to all government financial reports prepared in accordance with generally accepted accounting principles.

During 2015, the City adopted GASB Statement No. 68, "Accounting and Financial Reporting for Pensions - an Amendment of GASB Statement 27", and GASB Statement No. 71, "Pension Transition for Contributions Made Subsequent to the Measurement Date-an Amendment of GASB Statement No. 68". These significantly revised the accounting and reporting for pension costs and liabilities.

Under the old standard of GASB 27, reporting of pension costs was limited to recording as an expense contributions annually required by law.

Under the new standard required by GASB 68 implemented this year, the City is required to record and report in the government-wide financial statements as a long-term liability it's proportionate share of the net pension liability not only for the two old local Police and Fire Pension Plans, but also its proportionate share of the net pension liability for the two cost-sharing statewide plans in which it participates - Arkansas Public Employees Retirement System (APERS) and the Arkansas Local Police and Fire Retirement System (LOPFI).

APERS has approximately 720 participating employers, while LOPFI has approximately 118. Proportionate shares are determined based on employer contributions to the plans. While Jacksonville's proportionate share percentages were small, the net pension liabilities of these plans were so large that, as a result of implementing GASB 68, the City was required to report a long-term net pension liability at 12/31/2015, net of deferred inflows/outflows, of \$13.3M on the government-wide statement of net position.

This is only a reporting issue. Contribution rates and funding requirements are not impacted by GASB 68, and employers will continue to pay the contribution rates as determined each year by the Board of Directors of these plans.

A detailed discussion of the effects of implementation of the new accounting standards can be found in the Management's Discussion and Analysis and in the Notes to the Financial Statements in the Report.

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FINANCIAL HIGHLIGHTS

The following are financial highlights of the 2015 report:

The first two financial statements in the CAFR are referred to as the government-wide financial statements. These statements include all funds of the City, including the Water and Wastewater Departments, with the exception of the Police and Fire pension trust funds.

The first of the government-wide financial statements is the Statement of Net Position. This statement is comparable to a balance sheet for a private business enterprise.

The Statement of Net Position presents information on all of the City's assets and liabilities on a full accrual basis with the difference between the assets and liabilities reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The City's Statement of Net Position indicates total assets of the City were \$66M at the end of 2015. This is an increase of \$4M from 2014. Of the total assets, \$51M is capital assets (buildings, infrastructure, and equipment), \$7M is cash and investments, and \$8M is accounts receivable and other assets. Total liabilities of the City were \$27M at the end of 2015, an increase of \$15M from 2014, a majority of which is related to the new accounting standard regarding the net pension liability that had to be booked. Of the \$27M total liabilities, \$24M is considered long-term obligations due beyond one year and \$3M are considered current and other liabilities. Total assets exceeded total liabilities by \$38M at the end of 2015.

The amount by which assets exceed liabilities is referred to as the City's "Net Position". Net position is essentially composed of three components: the largest of which, for the City, is its investment in capital assets such as land, buildings, infrastructure, and machinery and equipment. This amount at the end of 2015 was \$51M or 77% of total net position. These capital assets are used to provide services to the community and, as a result, they are not available for future spending.

An additional portion of the City's net position is subject to external restrictions as to how the funds may be used, such as street and grant funds. At the end of 2015, the City's restricted net position totaled \$6M or 16% of the total net position of the City.

As a result of the implementation of the new accounting standard, GASB 68, the City's unrestricted net position at the end of 2015 was a deficit balance of \$12M.

City of Jacksonville
 Summary Statement of Net Position
 December 31, 2015 and 2014

	Net Position					
	Governmental Activities		Business-type Activities		Total	
	2015	2014	2015	2014	2015	2014
Current assets	\$ 7,737,967	\$ 7,530,311	\$ 1,887,825	\$ 1,824,787	\$ 9,625,792	\$ 9,355,098
Noncurrent assets	3,968,223	393,386	-	-	3,968,223	393,386
Capital assets	49,238,976	50,431,628	1,583,417	1,465,190	50,822,393	51,896,819
Total assets	<u>60,945,166</u>	<u>58,355,325</u>	<u>3,471,242</u>	<u>3,289,977</u>	<u>64,416,408</u>	<u>61,645,303</u>
Deferred outflows of resources	1,772,866	569,337	222,703	-	1,995,569	569,337
Total deferred outflows	<u>1,772,866</u>	<u>569,337</u>	<u>222,703</u>	<u>-</u>	<u>1,995,569</u>	<u>569,337</u>
 Total Assets and Deferred Outflows	 <u>62,718,032</u>	 <u>58,924,662</u>	 <u>3,693,945</u>	 <u>3,289,977</u>	 <u>66,411,977</u>	 <u>62,214,639</u>
Current Liabilities	2,142,601	3,424,444	352,540	432,611	2,495,141	3,857,055
Long-term liabilities outstanding	23,662,863	8,131,289	1,042,707	193,692	24,705,570	8,324,981
Other liabilities	-	-	-	-	-	-
Total liabilities	<u>25,805,464</u>	<u>11,555,733</u>	<u>1,395,247</u>	<u>626,303</u>	<u>27,200,711</u>	<u>12,182,036</u>
Deferred inflows of resources	525,177	-	60,155	-	585,332	-
 Total Liabilities and Deferred Inflows	 <u>26,330,641</u>	 <u>11,555,733</u>	 <u>1,455,402</u>	 <u>626,303</u>	 <u>27,786,043</u>	 <u>12,182,036</u>
Net Position:						
Net investment in capital assets	43,120,490	42,843,428	1,366,575	989,853	44,487,065	43,833,282
Restricted	6,086,120	1,831,423	-	-	6,086,120	1,831,423
Unrestricted	(12,819,219)	2,694,078	871,967	1,673,821	(11,947,253)	4,367,899
Total Net Position	<u>\$ 36,387,390</u>	<u>\$ 47,368,930</u>	<u>\$ 2,238,542</u>	<u>\$ 2,663,674</u>	<u>\$ 38,625,934</u>	<u>\$ 50,032,604</u>

The second of the government-wide financial statements is the Statement of Activities. This statement is comparable to an income statement for a private business enterprise.

The Statement of Activities presents information showing revenues and expenses on a full accrual basis and how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave)

The Statement of Activities indicates total revenues of the City increased in 2015 over 2014. 2015 revenues were \$27.4M compared to \$26.7M in 2014, an increase of about \$744,000 or 2.8%. Total expenses decreased to \$25.7M in 2015 from \$25.8M in 2014 or about 3-tenths of one percent. Overall, revenues exceeded expenditures by \$1.7M in 2015, resulting in an increase in net position for 2015 before transfers and the change in accounting principle.

City of Jacksonville
 Summary Statement of Change in Net Position
 December 31, 2015 and 2014

	Change in Net Position					
	Governmental Activities		Business-type Activities		Total	
	2015	2014	2015	2014	2015	2014
Revenues						
<i>Program revenues:</i>						
Charges for services	\$ 2,521,170	\$ 2,448,522	\$ 3,431,652	\$ 3,235,114	\$ 5,952,822	\$ 5,683,636
Operating grants and contributions	4,145,981	4,598,762	12,460	-	4,158,441	4,598,762
Capital grants and contributions	933,951	211,790	-	-	933,951	211,790
<i>General revenues:</i>						
Property taxes	845,840	838,864	-	-	845,840	838,864
Sales taxes	13,798,792	13,406,409	-	-	13,798,792	13,406,409
Franchise taxes	1,262,049	1,137,932	-	-	1,262,049	1,137,932
Investment earnings	15,644	5,059	993	908	16,637	5,967
Intergovernmental revenues	454,419	470,303	-	-	454,419	470,303
Gain/(loss) on sales of capital assets	(69,038)	-	74,831	-	5,793	-
Other	-	331,187	-	-	-	331,187
Total revenues	<u>23,908,809</u>	<u>23,448,828</u>	<u>3,519,937</u>	<u>3,236,022</u>	<u>27,428,746</u>	<u>26,684,850</u>
Expenses						
General government	2,913,629	2,954,075	-	-	2,913,629	2,954,075
Public works	2,832,455	2,247,748	-	-	2,832,455	2,247,748
Parks and recreation services	3,547,411	3,381,026	-	-	3,547,411	3,381,026
Public safety	12,391,619	13,360,106	-	-	12,391,619	13,360,106
Housing and neighborhood programs	200,669	239,470	-	-	200,669	239,470
Debt issuance costs	145,014	-	-	-	145,014	-
Agent fees on long-term debt	33,833	-	-	-	33,833	-
Interest on long-term debt	209,386	224,750	-	-	209,386	224,750
Sanitation services	-	-	1,459,139	1,522,422	1,459,139	1,522,422
Emergency medical services	-	-	2,005,367	1,876,427	2,005,367	1,876,427
Total expenses	<u>22,274,017</u>	<u>22,407,175</u>	<u>3,464,506</u>	<u>3,398,849</u>	<u>25,738,523</u>	<u>25,806,024</u>
Change in net position before transfers	1,634,792	1,041,653	55,431	(162,827)	1,690,223	878,826
Transfers	(425,000)	(459,677)	425,000	459,677	-	-
Change in net position	<u>1,209,792</u>	<u>581,976</u>	<u>480,431</u>	<u>296,850</u>	<u>1,690,223</u>	<u>878,826</u>
Net Position, Beginning of Year, as previously reported	47,368,930	46,786,954	2,663,674	2,366,824	50,032,604	49,153,778
Adjustment applicable to prior years	-	-	-	-	-	-
Change in accounting principle	(12,191,329)	-	(905,563)	-	(13,096,892)	-
Net Position, Beginning of Year, as restated	<u>35,177,601</u>	<u>46,786,954</u>	<u>1,758,111</u>	<u>2,366,824</u>	<u>36,935,712</u>	<u>49,153,778</u>
Net Position - December 31	<u>\$ 36,387,390</u>	<u>\$ 47,368,930</u>	<u>\$ 2,238,542</u>	<u>\$ 2,663,674</u>	<u>\$ 38,625,934</u>	<u>\$ 50,032,604</u>

CITY OF JACKSONVILLE
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Narrowing the focus to the group of funds referred to the "governmental funds", these funds include all funds with the exception of the pension trust funds, and the enterprise funds (Sanitation and EMS). Governmental funds are reported on the modified accrual basis of accounting, which combines accrual-basis accounting with cash-basis accounts. Under this method, revenues are recognized when they become available and measurable, generally within 60 days after year-end.

The City's governmental funds reported total 2015 revenues of \$23.9M and total expenditures of \$28.6M. Net position of these funds decreased \$4.7M during the year. This was primarily related to the pay offs of the short-term financing by the proceeds of the revenue bond issue. It is in the governmental funds under the modified accrual basis, recorded as an expenditure.

Sales tax revenues which accounts for 58% of all City revenues were \$13.8M in 2015, compared to \$13.4M in 2014, an increase of just under 3% from 2014 sales tax revenue. State tax turnbacks and other intergovernmental revenues, such as grants, were \$4.6M in 2015 or approximately 19% of revenues; utility franchise taxes were \$1.3M or 5% of total revenues.

City of Jacksonville
Comparative Statement of Revenues and Expenditures-Governmental Funds

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>Percent of Total</u>	<u>Percent Change Prior Year</u>
Revenues					
Property taxes	\$ 782,292	\$ 802,438	\$ 833,835	3.5 %	3.9 %
Sales taxes	13,164,041	13,406,409	13,798,792	57.8	2.9
Licenses and permits	123,447	133,586	136,274	0.6	2.0
Intergovernmental	4,674,667	4,729,464	4,575,835	19.2	(3.2)
Charges for services	1,081,303	1,119,187	1,150,933	4.8	2.8
Fines and fees	798,456	840,609	651,626	2.7	(22.5)
Utility franchise taxes	1,292,667	1,137,932	1,262,049	5.3	10.9
Investment income	7,026	5,059	15,644	0.1	209.2
Miscellaneous	917,159	932,527	1,437,312	6.0	54.1
Total revenues	<u>\$ 22,841,058</u>	<u>\$ 23,107,211</u>	<u>\$ 23,862,300</u>	<u>100.00 %</u>	<u>1.2 %</u>
Expenditures					
General government	\$ 3,491,811	\$ 2,906,919	\$ 2,708,248	11.3 %	(6.8) %
Public works	3,021,075	2,528,778	2,802,715	11.7	10.8
Parks and recreation	5,514,730	3,025,810	3,292,345	13.8	8.8
Police	8,096,659	7,149,003	7,347,242	30.8	2.8
Fire	4,486,226	4,324,497	4,472,701	18.7	3.4
Emergency communications	878,086	714,945	675,758	2.8	(5.5)
Animal control	322,848	305,998	287,637	1.2	(6.0)
Housing and neighborhood programs	559,482	238,824	202,067	0.8	(15.4)
Debt service	1,580,657	2,031,662	6,784,314	28.4	233.9
Total expenditures	<u>\$ 27,951,574</u>	<u>\$ 23,226,436</u>	<u>\$ 28,573,027</u>	<u>119.74 %</u>	<u>(16.9) %</u>

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The City's General Fund finished 2015 with a fund balance of \$1,877,000 which was a decrease of \$559,000 from the December 31, 2014 fund balance, this was primarily due to transfers out to subsidize the Emergency Medical Services Fund. General Fund revenues of \$20,820,000 were \$590,000 over budgeted revenues for the year, while General Fund expenditures of \$20,804,000 were \$346,000 under budgeted expenditures for 2015.

2015 General Fund
Operations

	Final Budgeted Amounts	Actual Amounts	Variance with Final Budget
Revenues	<u>\$ 20,229,529</u>	<u>\$ 20,819,926</u>	<u>\$ 590,397</u>
Expenditures	<u>20,457,218</u>	<u>20,803,511</u>	<u>(346,293)</u>
Revenues in excess of expenditures	(227,689)	16,415	244,104
Other financing sources (uses)			
Transfers-in: (From Other Funds)	-	-	
Transfers-out	<u>(200,000)</u>	<u>(575,000)</u>	<u>(375,000)</u>
Total other financing sources (uses)	<u>(200,000)</u>	<u>(575,000)</u>	<u>(375,000)</u>
Net change in fund balances	<u>\$ (427,689)</u>	(558,585)	<u>\$ (130,896)</u>
Fund balances, January 1		<u>2,435,403</u>	
Fund balances, December 31		<u>\$ 1,876,818</u>	

CITY OF JACKSONVILLE
 REGULAR CITY COUNCIL MEETING
 NOVEMBER 3, 2016
 7:00 P.M. - 7:33 P.M.

As a measure of the General Fund's liquidity, it is useful to compare total General Fund fund balance to total General Fund expenditures. The fund balance of \$1,877,000 at December 31, 2015 represents approximately 9.0% of 2015 actual General Fund expenditures and approximately 8.9% of 2016 General Fund budgeted expenditures.

The City's long-held policy is a minimum target at the end of any fiscal year for the fund balance to be 60 days or 16% of expenditures of the next year's budgeted expenditures. Unfortunately at the end of 2015, the City was only about half of this amount at approximately 32 days of 2016 budgeted General Fund expenditures.

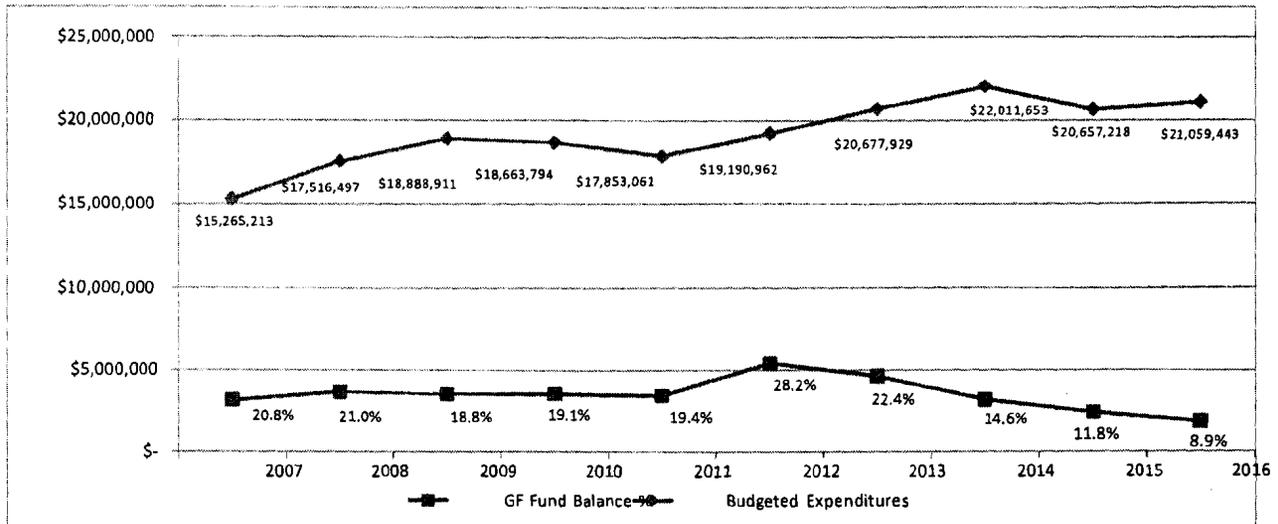
This minimum level of fund balance is required to ensure funds are availability for unforeseen emergencies that might impact the City's ability to pay for basic operations and also to guarantee the payment of debt obligations.

General Fund Ending Fund Balance as a Percent of Next Year's
 General Fund Budgeted Expenditures

Year	Budgeted Expenditures	General Fund Fund Balance end of Previous Year	% of Budgeted Expenditures
2007	\$ 15,265,213	\$ 3,168,768	20.8%
2008	17,516,497	3,672,742	21.0%
2009	18,888,911	3,552,714	18.8%
2010	18,663,794	3,571,855	19.1%
2011	17,853,061	3,456,369	19.4%
2012	19,190,962	5,404,555	28.2%
2013	20,677,929	4,639,312	22.4%
2014	22,011,653	3,219,851	14.6%
2015	20,657,218	2,435,404	11.8%
2016	21,059,443	1,876,818	8.9%

He recommended looking at ways to build the Fund Balance.

**CITY OF JACKSONVILLE
REGULAR CITY COUNCIL MEETING
NOVEMBER 3, 2016
7:00 P.M. - 7:33 P.M.**



Conclusion

In conclusion, I encourage you to read the Management's Discussion and Analysis included in the financial section and beginning on page 14, and also the notes to financial statements which begin on page 47. The MD&A analyzes the City's financial performance for the year, provides comparisons of the current year results to the prior year, and discusses both the positive and negative aspects of the comparison. The notes to the financial statements provide required detailed disclosures and descriptions of the financial statements.

The preparation of this report would not have been possible without the dedication and committed services of key staff in the City's Finance Department under the leadership of Finance Director Cheryl Erkel. I would like to express our appreciation to all City staff who assisted us in the audit and whose efforts resulted in a timely and successful completion of this year's report.

Finally, we want to express our appreciation once again to the City and the Council for allowing us the opportunity to serve as the City's auditors. We very much value our business relationship with the City of Jacksonville.

Mayor Fletcher stated that he has been discussion the concerns with Finance Director Erkel and those issues will be addressed in future budgets.

Alderman Sansing moved, seconded by Alderman Mashburn to approve the 2015 CAFR as presented. MOTION CARRIED.

APPOINTMENTS:

CITY OF JACKSONVILLE
REGULAR CITY COUNCIL MEETING
NOVEMBER 3, 2016
7:00 P.M. - 7:33 P.M.

ANNOUNCEMENTS: City Offices will be closed November 11th in observance of Veterans Day.

38th Annual Holiday Craft & Gift Sale hosted by Jacksonville Community Center to be held Friday, November 18th, 2:00 p.m. - 8:00 p.m.

City Hall Holiday lighting will be held December 1st at 6:30 p.m.

Christmas Parade will be held Tuesday, December 6th beginning at 6:30 p.m.

Mayor Fletcher noted that there would be a public hearing at the next regularly scheduled City Council meeting to address the street name change from Commerce Drive to Sig Sauer Drive.

City Attorney Bamberg noted that a public hearing regarding the annual liens would also be on the next regularly scheduled City Council meeting.

Alderman Mashburn announced that the Jacksonville Historical District has purchased 121 North First Street to be opened as the City Museum regarding the Historical District. She stated that tomorrow she will go to pay the back taxes on the property and the building will belong to the Historical District.

Mayor Fletcher acknowledged the efforts of Alderman Mashburn and the members of the Jacksonville Historical District to make this happen.

ADJOURNMENT: Without objection, Mayor Fletcher adjourned the meeting at approximately 7:33 p.m. MOTION CARRIED.

Respectfully,

Susan L. Davitt
City Clerk-Treasurer

MAYOR GARY FLETCHER

000013



JACKSONVILLE POLICE DEPARTMENT

COURAGE • INTEGRITY • PROFESSIONALISM

Kenny M. Boyd
Chief of Police

1400 Marshall Rd.
Jacksonville, AR 72076
(501) 982-3191

November 8, 2016

To: Mayor Gary Fletcher & Jacksonville City Council

From: Chief Kenny M. Boyd

Re: JPD September 2016 Monthly Report

The following report of activities for the Jacksonville Police Department submitted for the month of October 2016 :

<u>Topic</u>	<u>2016</u>	<u>2015</u>
Total Complaint Calls	4,520	4,817
Homicide Reported	2	0
Homicide Cleared	2	0
Rape/Sex Assault Reported	0	4
Rape/Sex Assault Cleared	0	1
Robbery Reported	0	1
Robbery Cleared	0	0
Felony Assaults Reported	13	8
Felony Assaults Cleared	6	5
Burglary Reported	22	16
Burglary Cleared	9	6
Theft Reported	81	104
Theft Cleared	18	58
Vehicle Theft Reported	10	2
Vehicle Theft Cleared	1	0

000014



JACKSONVILLE POLICE DEPARTMENT

COURAGE * INTEGRITY * PROFESSIONALISM

*Police Chief
Henry M. Boyd*

*1400 Marshall Road
Jacksonville, Arkansas 72076
501-982-0608*

To: Chief Boyd
From: Code Enforcement
Please find below the Monthly Recap Report for the Code Enforcement Dept
for the Month of Oct-16

Assigned Calls	182
Self Initiated Calls	709
Follow Ups	552
Meetings/Court Hearings Attended	6
Warnings Issued	58
Tickets Issued	0
Notices / Letters Written	84
Vehicles Tagged	10
Vehicles Towed	2
Lots Posted	5
Signs Removed	202
Trash Cans Tagged	3
Basketball Goals	3
Structures Inspected	0
Rentals Inspected	6
Properties Red Tagged	0
Search Warrants Served	0
Structures Rehabbed	0
Structures Condemned	0
Houses Demo by City	0
Houses Demo by Owner	0
Parking Violations	96
Grass Letters	2
Grass Mowed	8

000015

Felony Cases Reported	154	124
Felony Cases Closed	159	125
Misd Cases Reported	409	440
Misd Cases Closed	401	434

Respectfully,



Chief Kenny M. Boyd
Chief of Police

KMB/sb



Alan Laughy, Chief

JACKSONVILLE

FIRE & RESCUE SERVICES

PRIDE of the City!

900 N. Redmond Rd.
Jacksonville, AR. 72076
(501) 982-5048
Fax 982-0579

9 November 2016

Honorable Gary Fletcher
Members of the Council
City of Jacksonville

Gentlemen & Ladies:

I respectfully submit a report of Emergency Response Activity for the month of **October 2016**.

National Emergency Medical Service Information System (NEMSIS)

Ambulance Responses classified as:

Transported Runs 223

Non-Transported Runs 101

National Fire Incident Reporting System (NFIRS)

Estimated fire loss for the month: \$30,000.00

Savings total for the month: \$120,000.00

Rescue (306)

Rescue, EMS Call, other (27)
Medical Assist (21)
EMS Incident (258)

Service Call (31)

Service Call, other (1)
Person in Distress (10)
Smoke, Odor Problem (4)
Public Service Assistance (12)
Unauthorized Burning (4)

False Alarm (16)

False Alarm/False Call, other (7)
Malicious, Mischievous False Alarm (1)
System or Detector Malfunction (1)
Unintentional System/Detector (7)

Overpressure Rupture, No Fire (1)

Overpressure rupture/Air or Gas (1)

Fire (11)

Fire, other (1)
Structure Fire (1)
Vehicle Fire (3)
Natural Vegetation Fire (1)
Outside Rubbish Fire (3)
Special Outside Fire (2)

Hazardous Condition, No Fire (5)

Combustible/Flammable Spills/Leaks (3)
Accident, Potential Accident (2)

Good Intent Call (8)

Dispatched and Canceled En Route (4)
Wrong Location, No Emergency (2)
Controlled Burning (1)
Steam, Gas Mistaken for Smoke (1)

Special Incident Type (1)

Citizen Complaint (1)

Respectfully,

Alan Laughy, Chief
Jacksonville Fire & Rescue Services

CITY OF JACKSONVILLE ANIMAL SHELTER MONTHLY REPORT

REPORTING PERIOD: October-16

	DOG	CAT	TOTAL	
ON HAND (BEGIN REPORTING PERIOD)	43	81	124	
RECEIVED	70	75	145	
ADOPTED	68	77	145	
RETURNED TO OWNER	15	4	19	
EUTHANIZED	0	11	11	
DIED/ESCAPED/STOLEN	1	2	3	
D.O.A.			63	
ON HAND (END REPORTING PERIOD)	29	62	91	
CITY LICENSE ISSUED			24	
INSPECTIONS			0	
RESCUES			0	
CRUELTY INVESTIGATIONS			0	
BITE CASES:				
ANIMAL-HUMAN			1	
ANIMAL-ANIMAL			0	
WARNING LETTERS:				
RUNNING AT LARGE			19	
NUMBER OF ANIMALS			0	
RABIES VACCINATION/CITY LICENSE			26	
CRUELTY			2	
UNSANITARY CONDITIONS			0	
NUISANCE			3	
FAILURE TO STERILIZE			35	
CITATIONS:				
RUNNING AT LARGE			2	
NUMBER OF ANIMALS			0	
RABIES VACCINATION/CITY LICENSE			1	
CRUELTY			1	
UNSANITARY CONDITIONS			0	
WARNING			0	
PIT BULL			3	
WARRANTS			0	
REVENUES:	ADOPTION FEE WAIVED/DONATED STERILIZATIONS - 145		\$ 7,975.00	
	ADOPTION FEES/FINES		\$ 150.00	
	CONTRIBUTIONS		\$ -	
	TOTAL		\$ 150.00	
OVERTIME HOURS PERFORMED:			4.75	
VEHICLES:				
UNITS:	# 162	# 163	#170	#172
BEGINNING MILEAGE	90,647	141,968	43,336	98,685
ENDING MILEAGE	90,806	142,538	44,383	99,462
MILES DRIVEN	159	570	1047	777

**Jacksonville Animal Shelter
October 2016 Bite Cases**

DATE	DOG/ CAT	BREED	OWNER/ NAME	OWNER/ ADDRESS	FAMILY/ OTHER	MEDICAL CARE	RABIES VAC.	CITY TAG	DECLARED VICIOUS/ DANGEROUS	ACTION TAKEN/ COMMENTS
10/15/16	DOG	Ger. Shepherd	Stray	N/A	Resident : Lillie Ward	YES	N/A	N/A	NO	Mrs. Ward stepped outside on her porch and the dog charged her. He bit her on the left leg. the dog was a stray and Animal Control was not able to find the dog

000019

ORDINANCE NO. 1562 (#22 - 2016)

AN ORDINANCE AMENDING JACKSONVILLE MUNICIPAL ORDINANCE NOS. 213 AND 238 AND THE MASTER STREET PLAN TO RENAME COMMERCE DRIVE TO SIG SAUER DRIVE; FOR PROPERTY USE PROVISIONS AND DESIGNATIONS; AND, FOR OTHER PURPOSES.

Whereas, because Sig Sauer, Inc. plans to develop extensively along the street now known as Swift Drive and is leasing the majority of property along Swift Drive, members of the public have sought a name change. Sig Sauer, Inc. has developed its manufacturing plant along the parcels of land abutting Commerce Drive, and no other mailing addresses exist assigned to Commerce Drive. As a result, the Jacksonville City Council deems it appropriate to rename Commerce Drive to Sig Sauer Drive.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, ARKANSAS, THAT:

SECTION ONE. The following designation of Sig Sauer Drive shall hereafter be utilized as the official and proper name for the portion of the street now commonly known as Swift Drive, which is located North/South between General Samuels Road into the City's Public Safety Complex in the City of Jacksonville encompassing the entire current manufacturing plant and offices of Sig Sauer, Inc. The Mayor and City Clerk are hereby directed to notify all appropriate parties of said modification and to insure inclusion of said modification on the next issue of any City maps and/or telephone directories.

SECTION TWO. All Ordinances and Resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

SECTION THREE. It is hereby ascertained and declared that efficient statements and designations of the streets and byways of the City are needed, and passage of this Ordinance will insure said provisions. Therefore, the Ordinance shall take effect and be in force from and after its date of passage, subject to and controlled by applicable law.

APPROVED AND ADOPTED THIS _____ DAY OF NOVEMBER, 2016.

CITY OF JACKSONVILLE, ARKANSAS

By: _____
GARY FLETCHER, MAYOR

ATTEST:

APPROVED AS TO FORM:

SUSAN L. DAVITT, CITY CLERK

ROBERT E. BAMBURG, CITY ATTORNEY