

City Council of Jacksonville, Arkansas

A G E N D A

Regular City Council Meeting

August 17, 2023 6:00 p.m.

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**CITY OF JACKSONVILLE
REGULAR CITY COUNCIL MEETING
JULY 20, 2023
6:00 P.M. - 6:25 P.M.**

REGULAR CITY COUNCIL MEETING - CITY HALL - #1 MUNICIPAL DRIVE

The City Council of the City of Jacksonville, Arkansas met in a regular session on July 20, 2023 at the regular meeting place of the City Council. Council Member Bolden delivered the invocation and Mayor Elmore led a standing audience in the "Pledge of Allegiance" to the flag.

ROLL CALL: City Council Members: Bolden, Sansing, Ray, Moss, Twitty, Kinman, and Rains answered ROLL CALL. Mayor Elmore also answered ROLL CALL declaring a quorum. PRESENT EIGHT (8) ABSENT TWO (2). Council Member Dietz arrived at approximately 6:02 p.m. Council Members McCleary and Mashburn were absent.

Others present for the meeting were: Finance Director Cheryl Erkel, Police Chief Brett Hibbs, Fire Chief Alan Laughy, City Engineer Adam Whitlow, CDBG Director Michelle Spencer, Communications Director Emily Sundermeier, Assistant City Clerk Emilia Vazquez, and IT Director Emily Osment.

PRESENTATION OF MINUTES: Mayor Elmore presented the minutes of the regularly scheduled City Council meeting of July 6, 2023 for approval and/or correction at the next regularly scheduled City Council meeting.

APPROVAL AND/OR CORRECTION OF MINUTES:

Council Member Twitty moved, seconded by Council Member Bolden that the minutes of the rescheduled City Council meeting of June 8, 2023 be APPROVED. MOTION CARRIED.

CONSENT AGENDA: REGULAR MONTHLY REPORT/FIRE DEPARTMENT

Council Member Ray moved, seconded by Council Member Twitty to approve the regular monthly report for May 2023 from the Jacksonville Fire Department, reflecting a fire loss of \$80,000.00 and a savings total of \$386,500.00.

Council Member Ray moved, seconded by Council Member Twitty to approve the regular monthly report for June 2023 from the Jacksonville Fire Department, reflecting a fire loss of \$223,500.00 and a savings total of \$1,094,500.00.

REGULAR MONTHLY REPORT/POLICE DEPARTMENT

Council Member Ray moved, seconded by Council Member Twitty to approve the Regular Monthly Report for June 2023 regarding annual crime statistical comparisons.

REGULAR MONTHLY REPORT/CODE ENFORCEMENT

Council Member Ray moved, seconded by Council Member Twitty to approve the regular monthly report as presented for June 2023.

Assigned Calls	69		
Self-Initiated Calls	180		
Follow Up Inspections	434	Demolition by City	0
Complied after Notice	238	Demolition by Owner	0
Three Day Notice	32	Parking Violations	2
Seven Day Letter	240	Garbage Cans Tagged	0
Citation Letters Mailed	29	Basketball Goals	0

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Citations Issued	11	Structures Inspected	683
Vehicles Tagged	33	Apartment Complexes Inspected	0
Vehicles Towed	9	Red Tags Issued	3
Unsafe Structures Tagged	0	Search Warrants	0
Structures Condemned	0	Grass Mowed	64
Structures Rehabbed	0	Signs Removed	2

REGULAR MONTHLY REPORT/ANIMAL CONTROL

Council Member Ray moved, seconded by Council Member Twitty to approve the regular monthly report for June 2023.

ADOPTION FEES	\$	2,310.00
SPAY/NEUTER FOR ADOPTED DOGS		2,310.00
Paid by the City of Jacksonville		2,310.00
Paid for by JFOTA		-
FINES		90.00
CONTRIBUTIONS		435.00
TOTAL	\$	525.00

Vet Bills paid by City not spay/neuter	\$	10,863.49
Vet Bills paid by JFOTA not spay/neuter		5,000.00

ROLL CALL: Council Member: Bolden, Sansing, Ray, Moss, Twitty, Kinman, and Rains voted AYE. MOTION CARRIED.

- WATER DEPARTMENT:
- WASTEWATER DEPARTMENT:
- FIRE DEPARTMENT:
- POLICE DEPARTMENT:
- STREET DEPARTMENT:
- SANITATION DEPARTMENT:
- PARKS & RECREATION:

PLANNING COMMISSION: ORDINANCE 1739 (#23-2023)

AN ORDINANCE RECLASSIFYING PROPERTY IN THE CITY OF JACKSONVILLE, ARKANSAS (PARCEL LOCATED AT CRESTVIEW PARK); AMENDING ORDINANCE NOS. 213 AND 238 AND THE LAND USE MAP OF THE CITY OF JACKSONVILLE, ARKANSAS; DECLARING AN EMERGENCY; AND, FOR OTHER PURPOSES.

City Engineer Adam Whitlow stated this is a rezone near Ramada Street and Crestview Drive, explaining that the property is currently being used as R-3 and there are buyers who want to expand that use. He confirmed it will be zoned to its current use and there has been no opposition.

Council Member Ray moved, seconded by Council Member Bolden to place Ordinance 1739 on **FIRST READING**. **ROLL CALL:** Council Member Dietz, Bolden, Sansing, Ray, Moss, Twitty, Kinman, and Rains voted AYE. **MOTION CARRIED.** Whereupon City Clerk Davitt read the heading of Ordinance 1739.

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CITY OF JACKSONVILLE
REGULAR CITY COUNCIL MEETING
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6:00 P.M. - 6:25 P.M.

Council Member Twitty moved, seconded by Council Member Bolden to **APPROVE** Ordinance 1739 on **FIRST READING** and **SUSPEND THE RULES** and place Ordinance 1739 on **SECOND READING**. **ROLL CALL:** Council Member Dietz, Bolden, Sansing, Ray, Moss, Twitty, Kinman, and Rains voted AYE. **MOTION CARRIED.**

Council Member Ray moved, seconded by Council Member Sansing to **APPROVE** Ordinance 1739 on **SECOND READING** and **SUSPEND THE RULES** and place Ordinance 1739 on **THIRD AND FINAL READING**. **ROLL CALL:** Council Member Dietz, Bolden, Sansing, Ray, Moss, Twitty, Kinman, and Rains voted AYE. **MOTION CARRIED.**

Council Member Ray moved, seconded by Council Member Bolden to **APPROVE AND ADOPT** Ordinance 1739 in its entirety. **ROLL CALL:** Council Member Dietz, Bolden, Sansing, Ray, Moss, Twitty, Kinman, and Rains voted AYE. **MOTION CARRIED.**

Council Member Ray moved, seconded by Council Member Sansing that the **EMERGENCY CLAUSE** be approved and adopted. **ROLL CALL:** Council Member Dietz, Bolden, Sansing, Ray, Moss, Twitty, Kinman, and Rains voted AYE. **MOTION CARRIED.**

ORDINANCE 1739 (#23-2023) APPROVED AND ADOPTED THIS 20TH DAY OF JULY, 2023.

COMMITTEE(S):

Deviation in agenda:

GENERAL: b. PUBLIC HEARING Approval of CDBG 2023 Annual Action Plan (AAP)

The public hearing opened at approximately 6:05 p.m.

CDBG Director Michelle Spencer shared the total allocation amount is \$227,969.00, noting that Administration has a 20% cap at \$45,594.00 and Public Service has a 15% cap at \$34,195.00. She explained that Public Improvement is \$40,000.00, Neighborhood Revitalization is \$20,000.00, and Economic Development is \$10,000.00, all increasing from 2022 due to public input. Lastly, Housing and Rehabilitation is \$78,180.00, a decrease from 2022. She stated the public input can be found on the last page, explaining there were several ineligible activities noted in the plan.

The public hearing closed at approximately 6:07 p.m.

Council Member Ray moved, seconded by Council Member Bolden to approve the CDBG 2023 Annual Action Plan (AAP).

When Council Member Rains mentioned leveraging in the CAPER, Director Spencer stated she is hoping to pull in Central Arkansas Development Council (CADC) this year in order to have additional services for our citizens.

Council Member Moss was pleased to see some action items for the unsheltered.

MOTION CARRIED at this time.

CITY OF JACKSONVILLE
REGULAR CITY COUNCIL MEETING
JULY 20, 2023
6:00 P.M. - 6:25 P.M.

a. PUBLIC HEARING Approval of CDBG 2022 Consolidated Annual Performance & Evaluation Report (CAPER)

The public hearing opened at approximately 6:09 p.m.

Director Spencer noted on page 24 and 25, the PR report came out skewed, so the Covid report of \$74,357.89 expended with \$175,098.11 unexpended, is an error and it will continually change as she updates the activities. She brought up that what she put in already showed \$107,720.34 for the actual expended amount.

Council Member Rains brought up that public transportation was referenced a lot in the AAP, especially during public comments, and requested an update.

Mayor Elmore shared that the City is currently still waiting on Rock Region Metro to provide the transportation, but they are waiting on the vehicle to arrive. He pointed out that he receives a monthly update from them and at the last in-person meeting, they were hoping to have the vehicle here by September and outfitted around October. He confirmed nothing can change with the contract signed in November of 2021, and the way the agreement was written, it gives a start date of "to be determined" and does not have any kind of adjustments for lack of service. He mentioned that unfortunately, dealing with commercial vehicles, this long wait time appears to not be out of the norm.

Director Spencer noted she has made efforts to contact individuals that have transporting vehicles that could aid in the need, because she gets overwhelming amounts of calls from elderly and single families who do not have transportation. She clarified that CADC is willing to try to work a partnership out with Pathfinders or CareLink, because that was a major need she saw on day one of her getting here. She told how she also contacted Discount Taxi, but he was not willing to be a part of the voucher program. She shared an additional comment from a citizen in the Stonewall Subdivision located on Quincy Cove that stated the streets in her area need to be replaced and brought up having roundabouts in certain areas rather than lighting. She confirmed it is not an activity she can fund under CDBG, but referred her over to Engineer Whitlow, and that will be added into the AAP as an update.

The public hearing closed at approximately 6:16 p.m.

Council Member Ray moved, seconded by Council Member Bolden to approve the CDBG 2022 Consolidated Annual Performance & Evaluation Report (CAPER). MOTION CARRIED.

APPOINTMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

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CITY OF JACKSONVILLE
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ANNOUNCEMENTS: Landfill Fees Inquiry

Council Member Dietz showed his appreciation to Engineer Whitlow and his Sanitation Department. He noticed on the financial report that the landfill expenses are at \$555,899.00 for a \$272,000.00 budget. He asked if the City is going to be reimbursed for a lot of that from the government because that is a large deficit.

Engineer Whitlow responded that there is a considerable amount the City will be reimbursed. He explained that the tipping fees for the storm event are more than our normal contracted fee, because Waste Management justified it by saying they need extra resources. He related they are sitting at around 98%, as far as his submittal for the debris projects to FEMA. He mentioned there were thirty days for 100% and a 75% period that is winding down. He estimated that the 100% project is \$360,000.00 and the 75% project is \$470,000.00, of which the City will get 25% back, adding that the State has a three-day window in there where they will kick in the extra 25%. He shared that they are down two employees and a truck or two right now, so it has been a struggle where they are working the extra Fridays to catch up. He stated FEMA will come in next week and do an assessment of damages to see if it meets the State minimum threshold to declare it a disaster.

Council Member Twitty shared her appreciation for Engineer Whitlow always getting back with her and citizens regarding their concerns, and for the men and women on his team.

Council Member Bolden thanked Engineer Whitlow for dealing with Brightspeed digging up citizen's yards in Stonewall.

Engineer Whitlow pointed out the City has a \$20,000.00 recovery bond on them.

Chamber of Commerce Casino Night

Council Member Twitty stated the Chamber of Commerce is having Casino Night August 4th 6:00 p.m. at the Community Center.

Council Member Birthday

Mayor Elmore announced that today is Council Member Ray's birthday.

ADJOURNMENT: Without objection, Mayor Elmore adjourned the meeting at approximately 6:25 p.m. MOTION CARRIED.

Respectfully,

Susan L. Davitt
City Clerk-Treasurer

MAYOR JEFF ELMORE

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CITY OF JACKSONVILLE



To: Mayor Elmore, Jacksonville City Council
From: Engineering Department

Please find below the consent agenda for the Engineering Department

ENGINEERING REPORT FOR JULY 2023

PERMITS/LICENSE ISSUED

Building Permits	12
Business License	-

INSPECTIONS PERFORMED

Building Inspections	80
Electrical	61
Plumbing	64
HVACR	50

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JACKSONVILLE
FIRE & RESCUE SERVICES
PRIDE of the City!

900 N. Redmond Rd.
Jacksonville, AR. 72076
(501) 982-5048
Fax 982-0579

Alan Laughy, Chief

11 August 2023

Honorable Jeff Elmore
Members of the Council
City of Jacksonville

Gentlemen & Ladies:

I respectfully submit a report of Emergency Response Activity for the month of **JULY 2023**.

National Emergency Medical Service Information System (NEMSIS)

Ambulance Responses classified as:

Transported Runs 267

Non-Transported Runs 139

National Fire Incident Reporting System (NFIRS)

Estimated fire loss for the month: \$41,000.00

Savings total for the month: \$394,000.00

Rescue (390)

EMS Incident (389)
Extrication, rescue (1)

Service Call (48)

Animal Problem or Rescue (1)
Smoke, Odor Problem (1)
Public Service Assistance (44)
Unauthorized Burning (2)

False Alarm (24)

Unintentional System/Detector (24)

Fire (8)

Structure Fire (3)
Mobile Property (2)
Natural Vegetation (1)
Outside Rubbish Fire (2)

Hazardous Condition, No Fire (5)

Combustible/Flammable Spills/Leaks (2)
Electrical Wiring/Equip Problem (3)

Good Intent Call (28)

Wrong Location, No Emergency Found (2)
Vincity Alarm (1)
Dispatched and Canceled En Route (15)
Steam, Gas Mistaken for Smoke (3)
System or Detector Mafunction (7)

Respectfully,

Alan Laughy, Chief
Jacksonville Fire & Rescue Services

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CITY OF JACKSONVILLE ANIMAL SHELTER MONTHLY REPORT

REPORTING PERIOD: July-23

	DOG	CAT	TOTAL	
ON HAND (Shelterluv Transition)	76	0	76	
RECEIVED	69	31	100	
ADOPTED	28	7	35	
ADOPTED BUT NOT RELEASED	0	0	0	
RESCUE	4	13	17	
FOSTER	12	0	12	
RETURNED TO OWNER	21	0	21	
EUTHANIZED	10	1	11	
DIED/ESCAPED/STOLEN	0	0	0	
D.O.A.			6	
ON HAND (END REPORTING PERIOD)	70	10	80	
CITY LICENSE ISSUED			6	
INSPECTIONS			2	
CRUELTY INVESTIGATIONS			4	
BITE CASES:				
ANIMAL-HUMAN			1	
ANIMAL-ANIMAL			1	
WARNING LETTERS:				
RUNNING AT LARGE			14	
NUMBER OF ANIMALS			0	
RABIES VACCINATION/CITY LICENSE			17	
CRUELTY			2	
UNSANITARY CONDITIONS			0	
NUISANCE			0	
BANNED BREEDS			6	
FAILURE TO STERILIZE			0	
CITATIONS:				
RUNNING AT LARGE			8	
NUISANCE			0	
NUMBER OF ANIMALS			0	
RABIES VACCINATION/CITY LICENSE			18	
CRUELTY			11	
UNSANITARY CONDITIONS			0	
WARNING			0	
BANNED BREEDS			10	
WARRANTS			0	
REVENUES:				
TOTAL ADOPTIONS (INCLUDING DONATED)			35	
City Adoptions			35	
Adoptions paid for by special contribution			0	
JFOTA Adoptions			0	
ADOPTION FEES			\$ 1,925.00	
SPAY/NEUTER FOR ADOPTED DOGS			\$ 1,925.00	
Paid by the City of Jacksonville			\$ 1,925.00	
Paid for by JFOTA			\$ -	
FINES			\$ 2,396.00	
CONTRIBUTIONS			\$ 10,783.00	
TOTAL			\$ 15,104.00	
Vet Bills paid by city not spay/neuter			\$ 9,124.00	
Vet Bills paid by JFOTA not spay/neuter			\$ 10,000.00	
OVERTIME HOURS PERFORMED:			39	
VEHICLES:				
UNITS:	#169	# 164	#170	#172
BEGINNING MILEAGE	50,831	13,863	118,399	143,390
ENDING MILEAGE	50,840	14,461	118,876	144,138
MILES DRIVEN	24	598	477	748

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ORDINANCE NO. 1740 (#24-2023)

AN ORDINANCE AMENDING ORIDNANCE 1737 AND UPDATING JACKSONVILLE MUNICIPAL CODES § 8.01.078 (GRASS OR WEEDS).

WHEREAS, City officials believe certain parts of the Jacksonville Municipal Code regarding grass, weeds, and vegetation are out-of-date with 2021 International Property Maintenance Code maintained by the International Code Council. As a result, the City Council believes the following amended provisions and additional requirements are necessary to update and amend the Jacksonville Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF JACKSONVILLE, ARKANSAS:

SECTION ONE: JMC § 8.01.078 (Grass or Weeds) shall be amended to read as follows:

All real property, fences, exterior structures, including adjacent rights-of-way shall be maintained free from noxious vegetation, weeds, meadows, or plant growth in excess of eight inches (8") in height in all residential districts, in excess of eight inches (8") in height on lots in all commercial zone districts and industrial zone districts on which a structure is located, and in excess of eighteen (18") in height on lots in all commercial zone districts and industrial zone districts upon which a structure is not located. For purposes of this Code, weeds shall be defined as all vegetation other than trees and shrubs; however, this term shall not include gardens or cultivated flowers maintained in flowerbeds. For the purposes of this Code, gardens shall be defined as a plot of ground, located behind the primary frontline of a property, where plants are grown for produce; and flowerbeds shall be defined as a plot of ground, separated from surrounding ground cover by landscape edging or a border, where flowers or shrubs are grown. Flowerbeds must contain a weed barrier or mulch and be located behind the eleven foot (11') City right-of-way easement. Flowerbeds located in front of the eleven-foot (11') City right-of-way easement must be contained with landscape edging or a border, have a weed barrier or mulch, and must be no larger than two (2') square feet.

Exceptions: The restrictions noted above will not apply to undeveloped land that has not been previously subdivided and has been continuously maintained in a natural vegetative state, or to areas specifically designated or certified by the State or the United States as agricultural, wetlands, open spaces, natural or wild flower areas, or other designated preservation areas.

Upon the passing of this Ordinance, property owners not in compliance with the aforementioned Code shall file a request for an exemption with Code Enforcement within sixty (60) days.

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SECTION TWO: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION THREE: This Ordinance shall take effect immediately upon passage and publication, as provided by and subject to the requirements of applicable law.

APPROVED AND ADOPTED THIS _____ DAY OF _____ 2023.

CITY OF JACKSONVILLE, ARKANSAS

JEFF ELMORE, MAYOR

**ATTEST:
AS TO FORM:**

APPROVED

**SUSAN L. DAVITT, CITY CLERK
FRIEDMAN, CITY ATTORNEY**

STEPHANIE

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RESOLUTION NO. 837 (#06-2023)

A RESOLUTION TO ESTABLISH THE AT RISK AND DISPLACED COMMUNITY OUTREACH COMMITTEE.

WHEREAS, City officials believe it is important to support our community members resiliency when experiencing homelessness or at risk of experiencing homelessness. As a result, the City Council believes the following resolution is necessary to support establishing community solutions that fit our community's needs.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF JACKSONVILLE, ARKANSAS:

SECTION ONE: The At Risk and Displaced Community Outreach Committee shall be composed of council members who volunteer to participate, as well as stakeholders in the community: CDBG Director; Planning Commission Member; Chamber of Commerce CEO; a member of the church; and two citizen representatives, one to include one citizen who has experienced displacement or homelessness.

SECTION TWO: The Committee shall be responsible for investigating current resources and programs in order to create a Community Asset Map to be publicly accessible. The Committee shall assess the direct needs of the community members in need. The Committee shall evaluate current community assets and current needs in order to give an accurate overview of how the city can engage and support a variety of community services that offer support to very low-income families in crisis.

SECTION THREE: Once The Committee finishes above requirements, they shall meet once annually to update the community asset map as well as assess if needs have changed.

APPROVED AND ADOPTED THIS _____ DAY OF _____ 2023.

CITY OF JACKSONVILLE, ARKANSAS

JEFF ELMORE, MAYOR

**ATTEST:
AS TO FORM:**

APPROVED

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**SUSAN L. DAVITT, CITY CLERK
FRIEDMAN, CITY ATTORNEY**

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