

City Council of Jacksonville, Arkansas

A G E N D A

Regular City Council Meeting

November 16, 2023 6:00 p.m.

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CITY OF JACKSONVILLE
REGULAR CITY COUNCIL MEETING
NOVEMBER 2, 2023
6:00 P.M. - 6:19 P.M.

REGULAR CITY COUNCIL MEETING - CITY HALL - #1 MUNICIPAL DRIVE

The City Council of the City of Jacksonville, Arkansas met in a regular session on November 2, 2023 at the regular meeting place of the City Council. Council Member Ray delivered the invocation and Mayor Elmore led a standing audience in the "Pledge of Allegiance" to the flag.

ROLL CALL: City Council Members: Dietz, McCleary, Sansing, Ray, Mashburn, Moss, Twitty, Kinman, and Rains answered ROLL CALL. Mayor Elmore also answered ROLL CALL declaring a quorum. PRESENT NINE (9) ABSENT ONE (1). Council Member Bolden was absent.

Others present for the meeting were: City Attorney Stephanie Friedman, IT Director Emily Osment, Police Chief Brett Hibbs, Fire Chief Alan Laughy, Parks and Recreation Director Kevin House, Finance Director Cheryl Erkel, City Engineer Adam Whitlow, Assistant City Clerk Emilia Vazquez, and Johnny Simpson.

PRESENTATION OF MINUTES: Mayor Elmore presented the minutes of the regularly scheduled City Council meeting of October 19, 2023 for approval and/or correction at the next regularly scheduled meeting.

APPROVAL AND/OR CORRECTION OF MINUTES: Council Member Ray moved, seconded by Council Member Mashburn to APPROVE the minutes of the regularly scheduled meeting of September 21, 2023. MOTION CARRIED.

CONSENT AGENDA:

WATER DEPARTMENT:

WASTEWATER DEPARTMENT:

FIRE DEPARTMENT:

POLICE DEPARTMENT:

STREET DEPARTMENT:

SANITATION DEPARTMENT:

PARKS & RECREATION:

PLANNING COMMISSION:

COMMITTEE (S) :

GENERAL: a. RESOLUTION 840 (#09-2023)

A RESOLUTION AUTHORIZING THE CITY OF JACKSONVILLE TO RENEW THE CONTRACT OF OBLIGATION WITH THE ARKANSAS DEPARTMENT OF ENVIRONMENTAL QUALITY; AND, FOR OTHER PURPOSES.

City Engineer Adam Whitlow stated every five years the City renews the contract with ADEQ for the permitted compost facility. He explained like landfills, they are required to set aside funds to close it if we ever decide to. He noted for the last two renewals, the amount did not change, but they have now requested at least 15% be added, since costs have risen.

Council Member Ray moved, seconded by Council Member Mashburn to read Resolution 840 (#09-2023). MOTION CARRIED. Whereupon City Attorney Friedman read the heading of Resolution 840 (#09-2023).

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Engineer Whitlow confirmed this is only a precaution and not an amount they will be paying guaranteed.

Council Member Rains moved, seconded by Council Member Ray to adopt Resolution 840 (#09-2023) in its entirety. MOTION CARRIED.

b. ORDINANCE 1743 (#27-2023)

AN ORDINANCE AMENDING THE 2023 FISCAL BUDGET; MAKING MODIFIED APPROPRIATIONS AND AUTHORIZING EXPENDITURES FOR OPERATION OF VARIOUS DEPARTMENTS OF CITY GOVERNMENT AND THE PURCHASE OF MATERIALS, SUPPLIES, EQUIPMENT, AND SERVICES; COVERING GENERAL FUND OPERATIONS; AND, FOR OTHER PURPOSES.

Finance Director Cheryl Erkel shared that every year at budget time she always goes in to review our actual revenues and expenditures for the current year and compares it to what was originally budgeted, and by law, if there is a 5% or more increase or decrease in revenues or expenditures, then an amended budget has to be prepared. She stated the insurance money received from the tornado is in a nonbudgeted fund, so it is not represented here. She surmised they have received \$2.25 million. She noted the General Fund revenue had a 6% increase and an 88% increase on expenditures. She explained that a lot of it is tornado related, pointing out the insurance money is in the Capital Improvement Plan, but a lot of it came through the General Fund which is going to be reimbursed by FEMA. She confirmed we have not received the FEMA money yet, and the likelihood we will receive it this year is slim to none, because normally it takes a while for FEMA to reimburse. She related the insurance money basically covered the expenses for Dupree Park, but any other expenses we incurred throughout the City were not covered by that insurance, but would be covered from FEMA. She clarified that the Director of Administration Department budget of \$190.00 is for the unemployment and workers compensation insurance for the CDBG Director. She mentioned amending it to \$4,190.00 because there were some contract services to renovate the CDBG building, so those funds came out of this account instead of coming out of HUD funds. She explained that CDBG is coded as a Department 26 under CDBG and this is Department 26 in the General Fund.

Council Member Ray moved, seconded by Council Member Mashburn to place Ordinance 1743 on **FIRST READING. ROLL CALL:** Council Member Dietz, McCleary, Sansing, Ray, Mashburn, Moss, Twitty, Kinman, and Rains voted AYE. **MOTION CARRIED. Whereupon City Attorney Friedman read the heading of Ordinance 1743.**

Council Member Ray moved, seconded by Council Member Sansing to **APPROVE** Ordinance 1743 on **FIRST READING** and **SUSPEND THE RULES** and place Ordinance 1743 on **SECOND READING. ROLL CALL:** Council Member Dietz, McCleary, Sansing, Ray, Mashburn, Moss, Twitty, Kinman, and Rains voted AYE. **MOTION CARRIED.**

Director Erkel pointed out that the major reduction in the Police Department budget is because they originally budget for all positions to be filled, but the amended reflects the actual projections, taking into account the unfilled positions throughout the year.

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Parks and Recreation Director Kevin House confirmed they are waiting on the State for FEMA reimbursement, because the money comes from FEMA through the State, then to the City.

Director Erkel noted the FEMA funds will be put in as grant revenue in the 2024 budget.

Council Member Ray moved, seconded by Council Member McCleary to **APPROVE** Ordinance 1743 on **SECOND READING** and **SUSPEND THE RULES** and place Ordinance 1743 on **THIRD AND FINAL READING**. **ROLL CALL:** Council Member Dietz, McCleary, Sansing, Ray, Mashburn, Moss, Twitty, Kinman, and Rains voted AYE. **MOTION CARRIED.**

Council Member Ray moved, seconded by Council Member Sansing to **APPROVE AND ADOPT** Ordinance 1743 in its entirety. **ROLL CALL:** Council Member Dietz, McCleary, Sansing, Ray, Mashburn, Moss, Twitty, Kinman, and Rains voted AYE. **MOTION CARRIED.**

ORDINANCE 1743 (#27-2023) APPROVED AND ADOPTED THIS 2ND DAY OF NOVEMBER, 2023.

APPOINTMENTS:

UNFINISHED BUSINESS: When Council Member Rains inquired about a camera system presentation on a previous agenda, Police Chief Brett Hibbs related he can do it any time, but the person who was more familiar with it moved out of state.

NEW BUSINESS:

ANNOUNCEMENTS: Trunk or Treat

Council Member McCleary thanked the Parks and Recreation Department and anyone else who was involved in the Trunk or Treat event, because it was phenomenal.

ADJOURNMENT: Without objection, Mayor Elmore adjourned the meeting at approximately 6:19 p.m. **MOTION CARRIED.**

Respectfully,

Susan L. Davitt
City Clerk-Treasurer

MAYOR JEFF ELMORE

CITY OF JACKSONVILLE



To: Mayor Elmore, Jacksonville City Council
From: Engineering Department

Please find below the consent agenda for the Engineering Department

ENGINEERING REPORT FOR OCTOBER 2023

PERMITS/LICENSE ISSUED

Building Permits	16
Business License	

INSPECTIONS PERFORMED

Building Inspections	50
Electrical	61
Plumbing	55
HVACR	45

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JACKSONVILLE
FIRE & RESCUE SERVICES
PRIDE of the City!

900 N. Redmond Rd.
Jacksonville, AR. 72076
(501) 982-5048
Fax 982-0579

Alan Laughy, Chief

9 November 2023

Honorable Jeff Elmore
Members of the Council
City of Jacksonville

Gentlemen & Ladies:

I respectfully submit a report of Emergency Response Activity for the month of **October 2023**.

National Emergency Medical Service Information System (NEMSIS)

Ambulance Responses classified as:

Transported Runs 281

Non-Transported Runs 126

National Fire Incident Reporting System (NFIRS)

Estimated fire loss for the month: \$0.00

Savings total for the month: \$0.00

Rescue (393)

EMS Incident (392)
Rescue or EMS Standby (1)

Service Call (57)

Service Call, Other (1)
Smoke, Odor Problem (2)
Public Service Assistance (49)
Unauthorized Burning (5)

False Alarm (28)

System or Detector Malfunction (6)
Unintentional System/Detector (22)

Fire (11)

Structure Fire (2)
Vehicle Fire (1)
Natural Vegetation Fire (6)
Outside Rubbish Fire (1)
Special Outside Fire (1)

Hazardous Condition, No Fire (6)

Combustible/Flammable Spills/Leaks (2)
Electrical Wiring/Equip Problem (3)
Accident, Potential Accident (1)

Good Intent Call (12)

Wrong Location No Emergency Found (5)
Dispatched and Canceled En Route (4)
Steam, Gas Mistaken for Smoke (3)

Special Incident Type (2)

Citizen Complaint (2)
-smell of smoke in area, nothing found.

Respectfully,

Mike Williams, Division Chief – Fire Marshal
Jacksonville Fire & Rescue Services

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JACKSONVILLE POLICE DEPARTMENT

COURAGE • INTEGRITY • PROFESSIONALISM

Brett C. Hibbs
Chief of Police

1400 Marshall Rd.
Jacksonville, AR 72076
(501) 982-3191

November 7, 2023

To: Mayor Jeff Elmore & Jacksonville City Council Members

From: Chief Brett Hibbs

Re: Jacksonville Police Department October 2023 Monthly Report

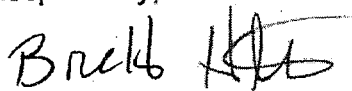
The following report of activities for the Jacksonville Police Department submitted for the month of October 2023:

<u>Topic</u>	<u>2023</u>	<u>2022</u>
Total complaints Calls	2371	2609
Homicide Reported	0	2
Homicide Cleared	0	1
Rape/Sex Assault Reported	4	4
Rape/Sex Assault Cleared	2	1
Robbery Reported	1	4
Robbery Cleared	1	0
Felony Assaults Reported	16	18
Felony Assaults Cleared	12	6
Burglary Reported	18	22
Burglary Cleared	5	6
Theft Reported	74	57
Theft Cleared	31	19
Vehicle Theft Reported	11	9
Vehicle Theft Cleared	3	2

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Felony Cases Reported	130	129
Felony Cases Closed	124	118
Misd Cases Reported	259	297
Misd Cases Closed	251	285

Respectfully,



Brett Hibbs
Chief of Police
Jacksonville Police Department

BH/sb

000007

Jacksonville Police Department
Code Enforcement Unit
1400 Marshall Road
Jacksonville, AR 72076
501-982-0688

Monthly Report:

October 2023

	Barger	Rowe	Gonyea	Casey	Total
Assigned Calls	18	5	18	1	42
Self - Initiated Calls	12	55	83	3	153
Follow Up Inspections	97	100	162	8	367
Complied after Notice	67	56	58	5	186
3 Day Notice	5	20	30	0	55
7 Day Letter	22	49	85	1	157
Citation Letters Mailed	6	9	33	1	49
Citations Issued	3	0	5	0	8
Vehicles Tagged	4	18	30	2	54
Vehicles Towed	1	8	2	1	12
Unsafe Structures Tagged	0	0	0	0	0
Structures Condemned	20	0	0	0	20
Structures Rehabbed	0	0	0	0	0
Demolition by City	0	0	0	0	0
Demolition by Owner	0	0	0	0	0
Parking Violations	4	0	0	0	4
Garbage Cans Tagged	0	0	0	0	0
Basketball Goals	0	0	0	0	0
Structures Inspected	116	160	263	12	551
Apt. Complexes Insp.	0	0	0	0	0
Red Tags Issued	0	1	0	0	1
Search Warrants	0	1	0	0	1
Parking Violations	0	0	0	0	0
Grass Mowed	0	0	0	0	0
Signs Removed	6	0	10	0	0
Shopping Carts	0	0	1	0	1

Notes & Highlights:

2304 Loop Acres started demolition
 Search warrant executed at 129 Cherry St
 Plan Of Action submitted for: 618 Hill, 9005 McCain, 715 B Trickey,
 1124 Sorrells, 100 Faulkner, 706 Chaucer Cv
 and tornado damaged homes: 1015 Eastview, 104 Wilson, 101 Harold
 Officially condemn 20 buildings in the city
 147 Pike started rehab

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JACKSONVILLE ANIMAL SERVICES MONTHLY REPORT

Reporting Period

October-23

Overall Statistics					
	Dogs < 6mo	Adult Dogs	Cat < 6mo	Adult Cats	Total
On Hand (Start of Month)	5	44	7	4	60
In Foster	0	5	0	0	5
Received	24	51	26	11	112
Adopted	9	21	16	7	53
Sent to Rescue	4	7	10	1	22
Returned to Owner	0	12	0	0	12
Euthanized					6
Terminal Illness / Injury	0	3	0	0	
Aggression (People)	0	2	0	0	
Aggression (Animal)	0	1	0	0	
Space	0	0	0	0	
In Vet Care	0	0	0	0	0
Died / Escaped / Stolen	0	0	0	0	0
On Hand (End of Month)	16	49	7	7	79
ENFORCEMENT					
City Licenses Issued	Dogs:	11	Cats:	1	12
DOA Animals Removed	Dogs/Cats	2	Wildlife	20	22
ENFORCEMENT					
CASES CREATED					130
CRUELTY INVESTIGATIONS					9
BITE CASES					
ANIMAL-HUMAN					3
ANIMAL-ANIMAL					0
WARNINGS					
RUNNING AT LARGE					2
NUMBER OF ANIMALS					0
RABIES VACCINATION/CITY LICENSE					0
CRUELTY					0
UNSANITARY CONDITIONS					0
NUISANCE					0
BANNED BREEDS					0
FAILURE TO STERILIZE					0
CITATIONS					
RUNNING AT LARGE					3
NUISANCE					0
NUMBER OF ANIMALS					0
RABIES VACCINATION/CITY LICENSE					5
CRUELTY					1
UNSANITARY CONDITIONS					0
BANNED BREEDS					1

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RESOLUTION NO. 841 (#10-2023)

A RESOLUTION IN SUPPORT OF AND AUTHORIZING THE EXECUTION OF SALE DOCUMENTS FROM THE CITY OF JACKSONVILLE FOR CERTAIN REAL PROPERTY DESCRIBED HEREIN (GENERAL LOCATION – 312 SOUTH OAK); AND, FOR OTHER PURPOSES.

WHEREAS, the real property described on the attached Exhibit A is property owned by the City of Jacksonville; and,

WHEREAS, because said property has received an acceptable Offer & Acceptance, and the Purchaser intends to improve the property, it is in the City's best interests to sell said property. As a result, certain City officials must be authorized to develop and execute the appropriate and required documents for the purchase of City-owned property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE, ARKANSAS, THAT:

SECTION ONE: The Mayor and City Clerk of the City of Jacksonville, Arkansas, are hereby authorized to execute any and all purchase documents for the real property described in Exhibit A for Seven Hundred Fifty Dollars (\$750) to Quentin Heard. The City Council recognizes and agrees that doing so will hopefully benefit both Quentin Heard and the City.

The Council hereby authorizes Mayor Elmore, City Clerk Davitt, and City Attorney Friedman to execute and complete the appropriate documents required to approve the purchase and sale of the property more particularly described in Exhibit A between the City and Quentin Heard.

SECTION TWO: Any and all other Resolutions in conflict herewith are hereby repealed to the extent of said conflict. This Resolution shall be in effect from and after its date of passage.

APPROVED AND ADOPTED THIS _____ DAY OF _____, 2023.

CITY OF JACKSONVILLE, ARKANSAS

JEFF ELMORE, MAYOR

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ATTEST:

SUSAN DAVITT, CITY CLERK

APPROVED AS TO FORM:

STEPHANIE FRIEDMAN, CITY ATTORNEY

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Exhibit A

Legal Description

East 100 feet of Lot 4, Block 8, City of Jacksonville, Pulaski County, Arkansas
Property also known as 312 South Oak Street, Jacksonville, Arkansas 72076
Parcel Number 12J0510104000