

**CITY OF JACKSONVILLE  
RESCHEDULED CITY COUNCIL MEETING  
JUNE 8, 2023  
6:00 P.M. - 6:28 P.M.**

**REGULAR CITY COUNCIL MEETING - CITY HALL - #1 MUNICIPAL DRIVE**

The City Council of the City of Jacksonville, Arkansas met in a rescheduled session on June 8, 2023 at the regular meeting place of the City Council. Council Member Bolden delivered the invocation and Mayor Elmore led a standing audience in the "Pledge of Allegiance" to the flag.

**ROLL CALL:** City Council Members: Dietz, Bolden, McCleary, Sansing, Ray, Moss, Twitty, Kinman, and Rains answered ROLL CALL. Mayor Elmore also answered ROLL CALL declaring a quorum. PRESENT NINE (9) ABSENT ONE (1). Council Member Mashburn was absent.

Others present for the meeting were: City Attorney Stephanie Friedman, Finance Director Cheryl Erkel, Police Chief Brett Hibbs, Parks and Recreation Director Kevin House, City Engineer Adam Whitlow, CDBG Director Michelle Spencer, IT Director Emily Osment, Reginald Ford, and Rick Kron.

**PRESENTATION OF MINUTES:** Mayor Elmore presented the minutes of the regularly scheduled City Council meeting of May 18, 2023 for approval and/or correction at the next regularly scheduled City Council meeting.

**APPROVAL AND/OR CORRECTION OF MINUTES:**

**Council Member Bolden moved, seconded by Council Member Twitty that the minutes of the regularly scheduled City Council meeting of May 4, 2023 be APPROVED. MOTION CARRIED.**

**CONSENT AGENDA: REGULAR MONTHLY REPORT/ENGINEERING DEPARTMENT**

Council Member Ray moved, seconded by Council Member Bolden to approve the regular monthly report for May 2023.

**MAY**

**PERMITS/LICENSE ISSUED**

Building Permits	23
Business License	-

**INSPECTIONS PERFORMED**

Building Inspections	43
Electrical	72
Plumbing	79
HVACR	28

**REGULAR MONTHLY REPORT/POLICE DEPARTMENT**

Council Member Ray moved, seconded by Council Member Bolden to approve the Regular Monthly Report for May 2023 regarding annual crime statistical comparisons.

**REGULAR MONTHLY REPORT/CODE ENFORCEMENT**

Council Member Ray moved, seconded by Council Member Bolden to approve the regular monthly report as presented for May 2023.

Assigned Calls	94		
<u>Self-Initiated Calls</u>	<u>264</u>		
Follow Up Inspections	482	Demolition by City	0
Complied after Notice	174	Demolition by Owner	2
Three Day Notice	40	Parking Violations	1

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Seven Day Letter	399	Garbage Cans Tagged	0
Citation Letters Mailed	5	Basketball Goals	2
Citations Issued	12	Structures Inspected	840
Vehicles Tagged	25	Apartment Complexes Inspected	1
Vehicles Towed	5	Red Tags Issued	6
Unsafe Structures Tagged	0	Search Warrants	2
Structures Condemned	0	Grass Mowed	44
Structures Rehabbed	1	Signs Removed	38

**ROLL CALL: Council Member: Dietz, Bolden, McCleary, Sansing, Ray, Moss, Twitty, Kinman, and Rains voted AYE. MOTION CARRIED.**

**WATER DEPARTMENT:**

**WASTEWATER DEPARTMENT:**

**FIRE DEPARTMENT:**

**POLICE DEPARTMENT:**

**STREET DEPARTMENT:**

**SANITATION DEPARTMENT:**

**PARKS & RECREATION:**

**PLANNING COMMISSION:**

**COMMITTEE(S):**

**GENERAL: Ordinances waiving competitive bidding for Dupree Park improvements**

Parks and Recreation Director Kevin House stated these ordinances are either for the low bids, or are ones they need in order to keep the ballfield lighting warranty. He listed what he is still waiting for prices on is a metal storage building, the Festiville pavilion that is damaged, and batting cages. He explained that everything presented tonight is to get the ballfields reopened so they can start using the park again. When Council Member Kinman inquired about insurance, he replied that they are paying 100% of these costs and confirmed with Finance Director Cheryl Erkel today that they have already received \$1.25 million. He related how insurance is going to pay from the estimates, and once it is approved by Council, he will upload it to the agent, then the agent will send the remaining balance. He detailed that the eight ordinances are for different contractors needed for fencing, two different lighting, a general contractor, benches, picnic tables, trashcans, foul poles, etc. to get the Park back in operation. He assured if he was not confident in these contractors, they would not be on the list. He noted if they order today, it will be ten weeks for the sports lighting and twelve to fourteen weeks for fencing. He related that Entergy has the same timeline so they know when to be finished. When Council Member Twitty inquired, he confirmed the City has used each of these contractors in the past and he is comfortable with every one of them. He shared his goal for completion is fourteen weeks from approval, since they are ten weeks out to get some materials, but will prep, so as soon as the materials are delivered, it should be a three-to-four-week process. When Council Member Kinman questioned the fence height, he shared it will all be twelve feet so they are uniform. He brought up that insurance is going to pay for the replacement of the playground equipment that was destroyed, even though they were in the process of putting in a new inclusive one. He mentioned the plan was to

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relocate the existing equipment within the other parks, but insurance is going to pay \$205,000.00 for it. He stated if there is anything, such as \$30,000.00 concrete work that needs to be done that may not be covered, they have an extra \$200,000.00 coming from the insurance.

Council Member Bolden moved, seconded by Council Member Twitty to place Ordinance 1729, 1730, 1731, 1732, 1733, 1734, 1735, and 1736 on **FIRST READING. ROLL CALL:** Council Member Dietz, Bolden, McCleary, Sansing, Ray, Moss, Twitty, Kinman, and Rains voted AYE. **MOTION CARRIED. Whereupon City Attorney Friedman read the heading of Ordinance 1729.**

**ORDINANCE 1729 (#13-2023)**

**AN ORDINANCE WAIVING COMPETITIVE BIDDING FOR FENCE REPAIRS TO DUPREE PARK SUSTAINED DURING THE TORNADO ON MARCH 31, 2023; FOR APPROPRIATE IMPLEMENTATION AND ACCESS FOR DEPARTMENT AND CITY OF JACKSONVILLE REPRESENTATIVES; DECLARING AN EMERGENCY; AND, FOR OTHER PURPOSES.**

City Attorney Friedman then read the heading of Ordinance 1730.

**ORDINANCE 1730 (#14-2023)**

**AN ORDINANCE WAIVING COMPETITIVE BIDDING FOR REPAIRS TO THE DUPREE PARK SCOREBOARD FOR DAMAGE SUSTAINED DURING THE TORNADO ON MARCH 31, 2023; FOR APPROPRIATE IMPLEMENTATION AND ACCESS FOR DEPARTMENT AND CITY OF JACKSONVILLE REPRESENTATIVES; DECLARING AN EMERGENCY; AND, FOR OTHER PURPOSES.**

City Attorney Friedman then read the heading of Ordinance 1731.

**ORDINANCE 1731 (#15-2023)**

**AN ORDINANCE WAIVING COMPETITIVE BIDDING FOR REPAIRS TO THE DUPREE PARK BACKSTOP FOR DAMAGE SUSTAINED DURING THE TORNADO ON MARCH 31, 2023; FOR APPROPRIATE IMPLEMENTATION AND ACCESS FOR DEPARTMENT AND CITY OF JACKSONVILLE REPRESENTATIVES; DECLARING AN EMERGENCY; AND, FOR OTHER PURPOSES.**

When Council Member Rains inquired, Director House clarified this is for materials only, because United Fence will be the ones to install the net backstop. He confirmed the insurance deductible is \$100,000.00, but FEMA will pay 75% of it. He shared they have site visits with FEMA on June 27<sup>th</sup>. He further clarified that FEMA will not pay anything until insurance denies it, so they have to run through insurance first and the only thing they will not pay for is tree removal and asphalt damage, which will be done inhouse. He confirmed they will be able to turn in the tree removal to FEMA to be reimbursed for it.

City Attorney Friedman then read the heading of Ordinance 1732.

**ORDINANCE 1732 (#16-2023)**

**AN ORDINANCE WAIVING COMPETITIVE BIDDING FOR REPAIRS TO THE DUPREE PARK BLEACHERS FOR DAMAGE SUSTAINED DURING THE TORNADO ON MARCH 31, 2023; FOR APPROPRIATE IMPLEMENTATION AND ACCESS FOR DEPARTMENT AND CITY OF JACKSONVILLE REPRESENTATIVES; DECLARING AN EMERGENCY; AND, FOR OTHER PURPOSES.**

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When Council Member Moss requested further clarification, Director House responded that the City will pay \$25,000.00 of the insurance deductible.

City Attorney Friedman then read the heading of Ordinance 1733.

ORDINANCE 1733 (#17-2023)

AN ORDINANCE WAIVING COMPETITIVE BIDDING FOR REPAIRS TO THE DUPREE PARK ELECTRIC SERVICES, LIGHTING, AND FIBERGLASS POLES FOR DAMAGE SUSTAINED DURING THE TORNADO ON MARCH 31, 2023; FOR APPROPRIATE IMPLEMENTATION AND ACCESS FOR DEPARTMENT AND CITY OF JACKSONVILLE REPRESENTATIVES; DECLARING AN EMERGENCY; AND, FOR OTHER PURPOSES.

City Attorney Friedman then read the heading of Ordinance 1734.

ORDINANCE 1734 (#18-2023)

AN ORDINANCE WAIVING COMPETITIVE BIDDING FOR REPAIRS TO THE DUPREE PARK LIGHTING FOR DAMAGE SUSTAINED DURING THE TORNADO ON MARCH 31, 2023; FOR APPROPRIATE IMPLEMENTATION AND ACCESS FOR DEPARTMENT AND CITY OF JACKSONVILLE REPRESENTATIVES; DECLARING AN EMERGENCY; AND, FOR OTHER PURPOSES.

City Attorney Friedman then read the heading of Ordinance 1735.

ORDINANCE 1735 (#19-2023)

AN ORDINANCE WAIVING COMPETITIVE BIDDING FOR REPAIRS TO THE DUPREE PARK PAVILIONS, BATHROOMS, CONCESSION STAND, BLEACHER AND DUGOUT COVERS, ROOFING, AND VARIOUS OTHER REPAIRS FOR DAMAGE SUSTAINED DURING THE TORNADO ON MARCH 31, 2023; FOR APPROPRIATE IMPLEMENTATION AND ACCESS FOR DEPARTMENT AND CITY OF JACKSONVILLE REPRESENTATIVES; DECLARING AN EMERGENCY; AND, FOR OTHER PURPOSES.

When Council Member Kinman inquired, Director House replied that Houses Construction Company is his brother who has done a lot of work for the previous Public Works Director Jim Oakley and for the Parks and Recreation Department. He confirmed any time he is used, whether it is a \$3,000.00 job or this job, there are always multiple bids.

City Attorney Friedman then read the heading of Ordinance 1736.

ORDINANCE 1736 (#20-2023)

AN ORDINANCE WAIVING COMPETITIVE BIDDING FOR REPAIRS TO THE DUPREE PARK PICNIC TABLES, FOUL POLES, AND TRASHCANS FOR DAMAGE SUSTAINED DURING THE TORNADO ON MARCH 31, 2023; FOR APPROPRIATE IMPLEMENTATION AND ACCESS FOR DEPARTMENT AND CITY OF JACKSONVILLE REPRESENTATIVES; DECLARING AN EMERGENCY; AND, FOR OTHER PURPOSES.

Director House stated this is not a formal quote, but individual pricing for everything from this contractor. He explained they are the cheapest he could find for park amenities, such as foul poles, trashcans, picnic tables, etc.

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He surmised the total of these ordinances equal to just under \$3.5 million, which was he and the Mayor's original assumption when they first saw the damage. He reiterated there are still a few prices he needs to get, and if those need competitive bidding waived, he will bring them back to Council.

Council Member Twitty moved, seconded by Council Member Bolden to **APPROVE** Ordinance 1729, 1730, 1731, 1732, 1733, 1734, 1735, and 1736 on **FIRST READING** and **SUSPEND THE RULES** and place Ordinance 1729, 1730, 1731, 1732, 1733, 1734, 1735, and 1736 on **SECOND READING**. **ROLL CALL:** Council Member Dietz, Bolden, McCleary, Sansing, Ray, Moss, Twitty, Kinman, and Rains voted AYE. **MOTION CARRIED.**

Council Member Bolden moved, seconded by Council Member Sansing to **APPROVE** Ordinance 1729, 1730, 1731, 1732, 1733, 1734, 1735, and 1736 on **SECOND READING** and **SUSPEND THE RULES** and place Ordinance 1729, 1730, 1731, 1732, 1733, 1734, 1735, and 1736 on **THIRD AND FINAL READING**. **ROLL CALL:** Council Member Dietz, Bolden, McCleary, Sansing, Ray, Moss, Twitty, Kinman, and Rains voted AYE. **MOTION CARRIED.**

Council Member Sansing moved, seconded by Council Member Bolden to **APPROVE AND ADOPT** Ordinance 1729, 1730, 1731, 1732, 1733, 1734, 1735, and 1736 in their entirety. **ROLL CALL:** Council Member Dietz, Bolden, McCleary, Sansing, Ray, Moss, Twitty, Kinman, and Rains voted AYE. **MOTION CARRIED.**

Council Member Sansing moved, seconded by Council Member Twitty that the **EMERGENCY CLAUSES** be approved and adopted. **ROLL CALL:** Council Member Dietz, Bolden, McCleary, Sansing, Ray, Moss, Twitty, Kinman, and Rains voted AYE. **MOTION CARRIED.**

**ORDINANCE 1729 (#13-2023), ORDINANCE 1730 (#14-2023), ORDINANCE 1731 (#15-2023), ORDINANCE 1732 (#16-2023), ORDINANCE 1733 (#17-2023), ORDINANCE 1734 (#18-2023), ORDINANCE 1735 (#19-2023), AND ORDINANCE 1736 (#20-2023) APPROVED AND ADOPTED THIS 8<sup>TH</sup> DAY OF JUNE, 2023.**

**APPOINTMENTS:**

**UNFINISHED BUSINESS:**

**ANNOUNCEMENTS: Juneteenth Celebration**

Council Member Bolden stated the Martin Luther King Commission will be having a Juneteenth celebration, where they will be handing out food and have entertainment, on Municipal Drive June 19<sup>th</sup>. He shared the history of Juneteenth as being when the African Americans in the state of Texas realized they were free.

**Follow-up on Sunnyside Lots Sale**

When Council Member Dietz inquired, Mayor Elmore stated all of the lots that were purchased by individuals from the area have all come in and paid. He explained the others being purchased by Arkansas Home Builders are in process. He confirmed the City no longer has to mow them.

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**City Council Meeting Rescheduled**

Mayor Elmore stated that next Thursday would have been our regularly scheduled City Council meeting, but it took place tonight instead because it would be in the middle of the Municipal League Summer Session, which several of them will be at. He confirmed Council will not be meeting next week.

**Free Legal Clinic**

Council Member Rains stated there will be a free legal clinic for citizens who were involved in the tornado June 24<sup>th</sup> from 9:00 a.m. to 4:30 p.m. at the Community Center. She explained they will be providing financial recovery assistance, criminal records sealing, wills, powers of attorney, FEMA and housing questions, concerns, and issues, along with Medicaid state benefits and resources. She related it is being put on by the Arkansas Appleseed Legal Justice Center.

**Code Enforcement May Monthly Report**

Council Member Dietz pointed out that in May, Code Enforcement inspected 840 structures, mowed a lot of yards, and had compliance after notice. He noted that they are having to work triple hard to even keep up, recalling he has never seen this many structures inspected.

**Communications Director Introduction**

Mayor Elmore introduced the new Communications Director Emily Sundermeier.

**ADJOURNMENT: Without objection, Mayor Elmore adjourned the meeting at approximately 6:28 p.m. MOTION CARRIED.**

Respectfully,

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Susan L. Davitt  
City Clerk-Treasurer

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MAYOR JEFF ELMORE