

JACKSONVILLE POLICE DEPARTMENT

Policy: 7-4
Effective: 01-01-09
Revised: 04-25-19

ALCOHOL, PRESCRIPTION, & NON-PRESCRIPTION MEDICATION

PURPOSE: Law Enforcement is expected to be delivered by employees who are physically and mentally prepared for whatever might be required to satisfactorily perform assigned duties. It is essential that all police employees act in a professional and competent manner. It is well known that law enforcement employees may be taking prescription drugs which have been legitimately prescribed to them for medical/psychological needs. This policy is designed to ensure that the employee, the community, and other officers are not impacted by the effects of such medication. The purpose of this policy is to give guidelines for sworn and non-sworn employees on the use of intoxicants and prescription or non-prescription drugs that could affect job performance.

POLICY: It is the policy of this Department to require employees to report the use of prescription medication to their immediate Supervisor when the use of such medication may cause drowsiness or in some other way may cause the employee to be unfit for duty.

DEFINITIONS:

- I. **PRESCRIPTION MEDICATION:** Medication that has been prescribed to the employee by a licensed medical professional, whether a controlled or non-controlled substance, and can only be obtained by prescription.
- II. **NON-PRESCRIBED MEDICATION:** Medication that has not been prescribed to the employee by a licensed medical professional, whether a controlled or non-controlled substance, and can only be obtained by prescription.
- III. **OVER-THE-COUNTER MEDICATION (OTC):** Medication that can be bought in a store or pharmacy that does not require a prescription to obtain.

PROCEDURES:

- I. **PROHIBITED ACTIVITY (2.20)**

The following rules shall apply to all probationary, auxiliary, sworn, and non-sworn employees, while on and off-duty:

 - A. **Controlled Substances**
 1. No employee shall illegally possess any controlled substance.
 2. No employee shall illegally ingest any controlled or other dangerous substance.
 - B. **Non-Prescribed Medication**
 1. No employee shall bring any non-prescribed drug into the Department unless it is evidence, property of a suspect or prisoner, obtained during undercover operations, or found property.
 2. No employee shall ingest any prescribed medication that was prescribed to another person.
 3. No employee shall transport non-prescribed medications in a Department vehicle unless it is evidence, property of a suspect or prisoner, obtained during undercover operations, or found property.