

JACKSONVILLE POLICE DEPARTMENT

Policy: 8-6

Effective: 01-01-09

Revised: 01-01-16

FIELD TRAINING OFFICER

PURPOSE: The Jacksonville Police Department, in keeping with community expectations for a professional police service, has established the Field Training Officer Program. The mission of the Jacksonville Police Department Field Training Officer Program is to prepare new recruits to perform the essential duties of a police officer and to enhance the professionalism through continuous quality improvement. Each new recruit will receive twelve (12) weeks of training through the FTO Program, unless specified otherwise by the Chief of Police. (3.11)

POLICY: It shall be the policy of this Department to utilize this guideline to train probationary/new recruit officers so that they will be able to meet certain goals and objectives, and to function in a safe, skillful, productive and professional manner.

PROCEDURES:

I. FIELD TRAINING OFFICER QUALIFICATIONS

- A. Have a minimum of three (3) years of full-time experience and a General Certificate in Law Enforcement.
- B. Have and maintain an exemplary record with the Jacksonville Police Department.
- C. Be thoroughly committed to the mission, values and goals of all Department programs in general, and in the Field Training Program in particular.
- D. Be sincere, self-motivated, interested in people, sensitive to public concerns, and looking for self-improvement.
- E. Consistently demonstrates above average performance in his duties.
- F. Training for certification of the FTO will be conducted via an approved course as specified in the Commission on Law Enforcement Standards and Training (CLEST) Rules and Regulations Manual. In-service training will be provided as it relates to field training and evaluation. (3.12)
- G. Be recommended to become an FTO by their immediate supervisor.

II. FIELD TRAINING OFFICER CHAIN OF COMMAND

The FTO chain of command structure will be as follows:

- A. Field Training Officer Coordinator (FTOC) - Lieutenant in charge of the program.
- B. Patrol Division Captain.
- C. Chief of Police.

NOTE: Applies to FTO Program only; all other duties follow regular chain of command structure.

III. FIELD TRAINING OFFICER PROGRAM

- A. The Field Training Officer possesses and exercises positional authority over the probationary officer (PO) assigned to them.
- B. This office will use a twelve (12) week rotating schedule for its Field Training Program.
 1. New recruits will not begin the FTO program until they have successfully completed the Law Enforcement Training Academy. Once a recruit graduates from the academy, he will