

JACKSONVILLE POLICE DEPARTMENT

Policy: 10-1
Effective: 01-01-09
Revised: 05-02-19

PATROL FUNCTIONS

PURPOSE: To provide a guideline for officers to conduct patrol functions and procedures.

POLICY: The patrol function is a primary law enforcement function and embraces much more than the act of patrolling. It is a generalized function in which officers engage in a wide variety of activities to include, but not limited to; enforcing traffic/criminal laws, answering complaints, conducting follow-up investigations, community relations, transporting prisoners, crime prevention activities, etc.

PROCEDURES:

I. COMMUNICATION, COORDINATION, & COOPERATION BETWEEN COMPONENTS

- A. The Jacksonville Police Department encourages and supports the exchange of information among Department divisions. This cooperation and exchange is accomplished by, but not limited to:
1. Attendance of all personnel at staff meetings where matters of departmental interest are discussed and ideas are exchanged;
 2. Review daily by all patrol and investigative personnel of offense/incident reports and miscellaneous information made available by utilization of the Jacksonville Police computer system. This review should trigger the sharing of information and assistance;
 3. Exchange of emails, voicemail, or other electronic communication; and/or
 4. Attendance at shift briefing by personnel from other units.

II. PATROL COVERAGE (7.01)

This Department operates its Patrol Division twenty-four (24) hours a day, seven (7) days a week, to provide the citizens with continual law enforcement services. The Department will provide, generally, the same services at all hours of the day or night in relation to answering calls for service, emergency, preventive patrol, traffic enforcement, etc.

III. ASSIGNMENT OF OFFICERS TO PATROL DISTRICTS

The assignment of officers to particular districts will be the responsibility of the Shift Supervisor based on the following criteria:

- A. Number of calls for service;
- B. Number of offenses/incidents;
- C. Number of businesses;
- D. Available manpower; and
- E. Other specific needs.

IV. DISTRICT/SHIFT ROTATION FREQUENCY

- A. Normally, an officer will be assigned to the same district for an extended period. This is a preferred practice for the following reasons:
1. Officer is able to become better acquainted with persons, businesses, organizations, and hazards in his district; and/or
 2. Helps place responsibility and accountability for events occurring in a certain district on a